

**NATIONAL ASSOCIATION OF TEACHERS OF SINGING**  
**A 501c3 organization**  
**Colorado–Wyoming Chapter**

**BYLAWS**

**ARTICLE I – MEMBERSHIP**

1. Active membership is open to all persons professionally engaged in any field of vocal development, teaching, research, therapy, accompanying, etc.
2. Active membership provides the privileges of participation in the activities of the chapter, holding office, and voting.
3. Active membership is attained by supporting, financially and in spirit, the standards and objectives of the National Association of Teachers of Singing. National dues must be paid to hold membership in the local chapter.

**ARTICLE II – DUES**

1. Annual dues for the Colorado–Wyoming Chapter of the National Association of Teachers of Singing are \$15.00 per year.
2. Annual dues for the Colorado–Wyoming Chapter of the National Association of Teachers of Singing are delinquent 30 days before the onset of the Student Auditions each April and students will be withdrawn from Student Auditions.

**ARTICLE III – DUTIES OF OFFICERS**

1. The President shall serve as a representative to the West Central regional Board, shall handle such correspondence as is necessary to ensure appropriate representation of the Colorado and Wyoming NATS members, including reports to the West Central Regional Board. The President shall preside at all meetings of the Chapter, shall call and preside at meetings of the officers, shall appoint all standing committees, shall appoint all special committees as needed, and shall perform all other duties implied by the title.
2. The First Vice-President shall preside over all meetings in the absence of the President and will be in charge of hospitality at all meetings including the Student Auditions.
3. The Second Vice-President shall be in charge of all programs, securing the date, place and subject including the date and place of the Student Auditions. The officer will be the registrar and scheduler and discharge all duties with regard to the Student Auditions.

4. The Secretary shall record the minutes at all meetings, preserve minutes and governing documents, and manage membership records in alignment with the NATS national office. The Secretary shall also tally in-person, secret ballot votes and electronic votes for each Chapter election or vote held electronically.
5. The Treasurer shall be responsible for the payment of all bills authorized by the Chapter, shall keep an itemized account of all receipts and disbursements and shall present an official report to the Chapter upon request.

#### **ARTICLE IV – ELECTION OF OFFICERS**

1. All officers of the Colorado–Wyoming Chapter listed in Article III are elected by the membership of the chapter.
2. For the election of chapter officers, a nominating committee of three members shall be appointed by the President. It shall consist of one member from the board of officers and two from the membership-at-large.
3. The nominating committee shall solicit nominations from the general membership for all available offices. Based on these nominations, the nominating committee shall present a proposed slate of officers to the general membership via email no less than 30 days prior to the annual luncheon meeting held at the student auditions in the spring. All persons nominated will be contacted prior to the vote to assure their availability and willingness to accept the nomination.
4. The President shall run the election either by ballot or visual hand vote. Absent members may cast their votes prior to the meeting by emailing the Secretary. The approved slate will be declared elected for a term of two (2) years. They will assume office immediately.
5. If a mid-term vacancy occurs, the President shall organize a nominating committee to present a replacement officer candidate to the membership for approval within 30 days. The President will perform the duties of the vacancy until a new officer is elected or will appoint another member to do so. If the Presidency is vacated mid-term, the 1st Vice President shall temporarily perform the duties of the President, including organizing a nominating committee to present a new candidate for President for approval of the membership within 30 days.

#### **ARTICLE V – AMENDMENTS**

1. These By-Laws may be amended at any business meeting of the Chapter by a two-thirds vote, the proposed amendment having been submitted to the members at least thirty (30) days prior to the voting.
2. These By-Laws and any subsequent amendments shall be kept as follows: 1 copy in the possession of the President, 1 copy in the files of the Secretary.

Update: January 31, 2022